



Kindergarten Parent Handbook 2023



**Welcome
to
Coogee Kindergarten**

Coogee Primary School

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www.coogeeprimaryschool.wa.edu.au

Knowledge is Wealth



We hope you and your child will enjoy our Kindergarten program.

If you have any queries that are not answered by this booklet, please feel free to contact either the teacher or administration staff.



Our Vision is for Coogee Primary School to be a school:

- dedicated to providing a high-quality education in a safe, supportive and inclusive environment.
- that inspires a life-long love of learning, empowering students to become valuable contributors to the world around them.

AIMS OF COOGEE KINDERGARTEN

Our Kindy program aims to:

- provide a creative, stimulating and challenging environment in which the child can develop totally, that is, socially/emotionally physically (gross and fine motor skills) and intellectually;
- be aware of the individual child and his/her needs and plan a program according to those needs;
- develop an environment in which the child feels secure and cared for;
- encourage parents to participate in order that they may learn and understand more of children's play and behaviour.



STAFF CONTACT

If any parent has a concern regarding their child, or the program, please feel free to address the matter with their teacher either before school (brief, informal concerns) or make an appointment to see the teacher at a mutually acceptable time.

There will be a parent information meeting early in Term 1, 2023.

TERM DATES – 2023

Term 1	Wednesday 1 st February -	Thursday 6 th April
Term 2	Monday 24 th April -	Friday 30 th June
Term 3	Tuesday 18 th July -	Friday 22 nd September
Term 4	Monday 10 th October -	Thursday 14 th December

*** Please note the above dates will depend on your child's kindy group roster. Please check the calendar supplied with this booklet.

SCHOOL DEVELOPMENT DAYS – PUPIL FREE

Term 1	Monday 30 th & Tuesday 31 st January
Term 2	Friday 2 nd June
Term 3	Monday 17 th July
Term 4	Monday 9 th October & Friday 15 th December





DELIVERY AND COLLECTION OF CHILDREN

Children must be dropped off and picked up by an adult.

If someone other than the child's caregivers are collecting them, please advise the teacher of the change when they are dropped off in the morning and fill out the necessary information in the Child Collection book located at the Kindy entrance. We also need the phone number of the Child Care Centre (other than Camp Australia) if they are picking up your child.

Kindy will open the door at 8:30 am – Kindy finishes at 2:50 pm. Five minutes earlier than the school siren. **If your child is late you must report to the school office with your child before arriving at class and receive a 'late slip'.** Please endeavour to pick your child up at the correct time as young children often get distressed if they feel they are being left. Please contact us if you are going to be more than 10 minutes late.

Note: Children are not to play on or with the equipment in the playground before and after school.



CAR PARK

Please drive slowly and carefully in our car parks. Please help the whole school community by leaving the car park promptly by **TURNING LEFT** onto Mayor Road after you have collected your child.



SCHOOL VOLUNTARY CONTRIBUTIONS

Kindergarten students	\$ 60.00
3 or more children in Kindy – Year 6	\$150.00
P&C Donation (contribution per family)	\$ 50.00

MONEY COLLECTION

All monies for visiting artists/excursions, P&C fund raising, uniforms and book club should be placed in the 'Drop Box' in the front office. Please put the money in a *sealed envelope with your child's name*, the purpose for the money and total money included.

PERSONAL INFORMATION

Please ensure that the information on Admission and Medical forms are kept up-to-date. This enables us to contact you if your child becomes sick. Please note: It is the parents' responsibility if medication needs to be administered. We need to know about allergies as soon as possible as we often try new food and materials.

WHAT TO WEAR

The wearing of uniforms and bucket hats is enforced as it adds much to the school tone and spirit, if your child attends without a uniform they will be given a replacement item to wear for the day.

Acceptance of enrolment at a school assumes an agreement between the school, the parent/guardian and the enrolling student, and that the student will dress within the guidelines of the school dress code.

School t-shirts, skirts, shorts, dresses, tracksuits and hats, are ordered online through Uniform Concepts (order forms and samples available at the front office). Alternatively you may visit their store at 1/35 Biscayne Way, Jandakot.

Labelling/naming of each article of your child's clothing and belongings is essential to avoid an accumulation of "lost" property. Unclaimed lost property is recycled on a regular basis.

A change of clothes kept in their school bag is handy - in case of accidents. (Please provide underwear and socks as well.)



DRESS CODE REQUIREMENTS

SUMMER

Tops Polo	-	navy
Shorts	-	navy (unisex)
Check Dresses	-	light blue/grey check
Zina Skirt (Skort)	-	navy (girls)

WINTER

Jacket (fleecy)	-	navy
Trackpants (fleecy)	-	navy

Footwear

- sandals,
- shoes / socks or stockings
(NO thongs)

Health and Safety

- Coogee Primary School bucket hat



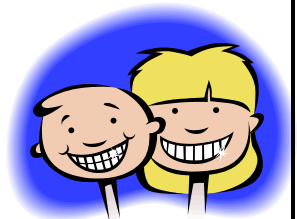
WHAT TO BRING



To encourage healthy eating habits, please provide your child with his/her own healthy morning tea in a labelled separate bag or container. A piece of fruit should be the main part of morning tea, please place in the basket as you enter the room. Please cut up oranges and other fruit that can't be managed by your child. Please make sure morning tea and lunches are healthy and nutritious.

No nuts, or nut products please.

WASTE FREE

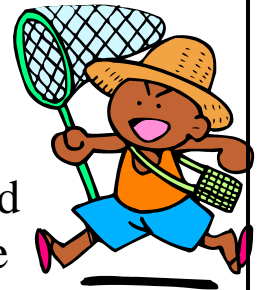


Coogee Primary School provides opportunities for the children to save the resources by being water wise and paper wise. Please provide your child with a waste free lunch (food packaged in reusable containers).

HATS

It is compulsory to wear the approved bucket hat, listed on our uniform order, outside throughout the whole year. Please label your child's hat. Children are encouraged to take care of their own belongings.

Lost items will be placed in the "Lost Property Basket".



BIRTHDAYS

On your child's birthday you may like to provide small cakes or small muffins.

SCHOOL GROUNDS

Coogee Primary School has a NO SMOKING and NO DOGS policy on school grounds.



CONNECT

This is the source of the majority of the school's correspondence that is sent out, either by the teacher or administration staff. You can also advise of your child's absence etc. You will be 'invited' to join (via email) after your child has commenced school at Coogee Primary. You may also download the app to use with your mobile phone.



CANTEEN

The canteen is open on Wednesday, Thursday and Friday.
Ordering is made easy by downloading the Spriggy Schools app.

Rima 0424 180 960



Place your canteen orders online with
Spriggy Schools

We are excited to announce the introduction of a new online lunch ordering system called Spriggy Schools.

Spriggy Schools will make lunch orders more convenient for both families and the canteen.

Steps to get started:

1. Go to www.spriggyschools.com.au to register and download the app.
2. Add a profile for each of your children, making sure you select SCHOOLNAME and your child's class.
3. Start placing lunch orders!

If you have any questions, please contact Spriggy Schools via their website.

Spriggy Schools is backed by Spriggy.com.au, a digital pocket money app designed to help parents improve the financial literacy skills of their children.

PARENT ROSTER

We would love to have you join us in the Kindy so you can share your child's experiences while they are here. A parent roster will be displayed on the notice board. Please put your name down to help. The children love it when you come. Whilst on roster your duties will include:

- assisting with various activities;
- interacting with the children;
- cleaning up and packing away.

Thank you for your help it is greatly appreciated.



HOW YOU CAN HELP YOUR CHILD

- Read to your child as often as possible. Stories read to a child every day encourages success with early literacy.
- Ensure that your child has adequate sleep and arrives at school feeling fit and well. It's no fun being away from Mum when you're feeling sick. The best place for an unwell child is at home
- Show an interest in what they do at Kindy - ask questions about the activities they participated in, what story was told at story time, what new songs they learned etc.
- Discuss with us, any information which will help us to understand your child.
- Provide healthy food and drink.
- Praise their efforts.
- Listen to your child's ideas and comments.
- Join us on roster.



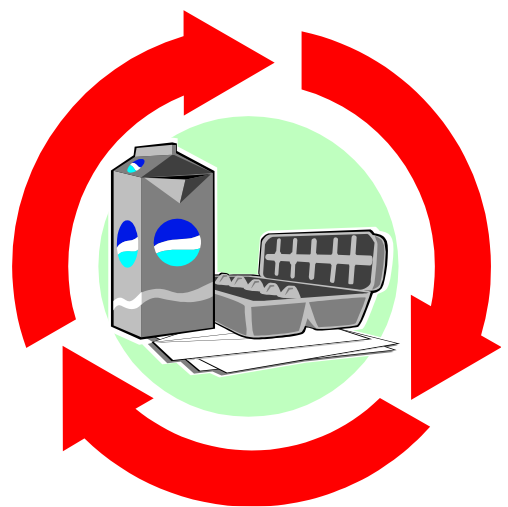
JUNK MATERIALS

Allow us to recycle your rubbish. Please save:

- Bubble Wrap
- Dress-up clothes
- Wool
- Good quality scrap paper
- Ribbon
- Good quality spare clothes ie shorts/tops
- Cardboard cylinders (not toilet rolls)
- Buttons
- Wrapping paper
- Old greeting cards
- Material
- Used CDs & DVDs
- Front & Back of Cereal Boxes

If you think we can use it send it in. These materials are used for modelling, construction artwork and lots more; so on the way to the rubbish bin, think of us.

Recycle
Recycle



Kindergarten

I wondered and I wondered
When I could go to school.
They said I wasn't old enough
According to the rules.

I waited and I waited.
I was as patient as could be.
And now I'm all excited . . .
It's time for school for me!



